



JOB TITLE: Truck & Line Mechanic

REPORTS TO: Maintenance/Mechanic Supervisor

SUMMARY: Maintains and repairs all vehicles, machinery, and operational equipment including engines, hydraulic motors, conveyor systems, compactors, balers, strapper, and production machines; completes and files paperwork on maintenance and repairs.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following, but not limited to:

- Keeps vehicles and machinery operational
- Completes regularly scheduled maintenance on vehicles and machinery by performing tune-ups, lubes chassis, oil changes, replacing filters, greasing, etc.
- Makes repairs based on Drivers Daily Vehicle Inspection Reports
- Reviews repair orders, conducts inspections, replaces parts & components, repairs body damage, repairs electrical & mechanical malfunctions
- Dismantles & reassembles engines and machinery to repair defects
- Repairs vehicle body damage
- Uses pneumatic tools
- Documents maintenance and repair work for federal/state regulated recordkeeping
- Responsible for cleanliness of work area and returning tools/equipment to proper storage daily
- Assists with customer site machinery installs, as needed
- Provides maintenance for customer leased machinery, as needed
- Provides roadside mechanical assistance, as needed
- Adheres to all safety procedures
- Attends mandatory safety meetings, which may be scheduled outside regular hours
- Performs other duties as assigned

REQUIRED QUALIFICATIONS:

- Must have 1-5 years Mechanic experience; Mechanic certificates preferable
- Must have a valid driver's license
- Must be DMV insurable

EDUCATION AND/OR EXPERIENCE:

- High school diploma or equivalent;
- 1-5 year's Mechanic experience

LANGUAGE SKILLS: English required – bilingual preferred (English & Spanish)

REQUIRED SKILLS/COMPETENCIES:

- Must be able to read and interpret service manuals and schematics
- Must be computer literate
- Able to interpret driver issues and provide resolution
- Able to diagnose and problem-solve using common sense tracing/isolation procedures
- Able to apply common sense understanding to carry out written and oral instructions
- Able to communicate verbally in a professional manner
- Able to work efficiently and independently while adhering to scheduled & unscheduled deadlines